

**ELIGIBILITY CRITERIA GRID**  
**Finance and Procurement Officer – Corporate Services**  
**(Contract Staff, FG IV)**  
**REF.: ACER/2022/01**

Last Name: \_\_\_\_\_ First name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

**ELIGIBILITY CRITERIA**

|     |                                                                                                                                                                                                                                               |                              |                             |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------|
| (1) | To have a level of education which corresponds to completed university studies of at least three (3) years attested by a diploma;                                                                                                             | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
|     | Number of years of professional experience acquired <u>after</u> the award of my diploma <sup>1</sup>                                                                                                                                         | Specify:                     |                             |
| (2) | I have a thorough knowledge of one of the official languages of the European Union and a satisfactory knowledge of another of the EU official languages (B2) to the extent necessary for the performance of the duties pertaining to the post | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (3) | I am a national of one of the Member States of the European Union                                                                                                                                                                             | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (4) | I am entitled to my full rights as a citizen                                                                                                                                                                                                  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (5) | I have fulfilled any obligations imposed on them by the laws on military service                                                                                                                                                              | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (6) | I am physically fit to perform the duties linked to the post                                                                                                                                                                                  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

<sup>1</sup> Note:

- A given period of professional experience may be counted only once;
- Professional activities pursued part-time shall be calculated pro-rata, on the basis of certified percentage of full-time hours worked.